



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY
MIKE STRAIN DVM, COMMISSIONER

Ag. Commodities Commission, P.O. Box 91081, Baton Rouge, LA 70821-9081, (225) 922-1341, FAX (225) 923-4877



LACC LICENSE APPLICATION

RENEWAL APPLICATION ☐ INITIAL APPLICATION ☐

APPLICATION TYPE:

GRAIN DEALER ☐ WAREHOUSE ☐ GRAIN DEALER & WAREHOUSE ☐ COTTON MERCHANT ☐

COMPANY NAME: _____ PHONE: _____

DBA: _____ FAX: _____

CONTACT PERSON: _____ E-MAIL ADDRESS: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHYSICAL ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PARISH: _____ FED TAX ID: _____

COMPANY TYPE:

SOLE PROPRIETOR ☐ PARTNERSHIP ☐ CORPORATION ☐ ASSOCIATION ☐
AGRICULTURAL COOPERATIVE ☐ OTHER ☐

I hereby certify that I received and am aware of the requirements of LA R.S. 3:3401 et seq. and regulations adopted pursuant thereto and that I will abide by all requirements of said law and regulations. I further certify that all of the information contained in this application and the annexed documents is true and correct to the best of my knowledge and belief.

SIGNATURE _____ DATE _____

KYRA HOLDEN, ASSISTANT DIRECTOR _____ DATE _____

NAME: MR. _____ MRS. _____ MS. _____

FIRST: _____

MIDDLE: _____

LAST: _____

SUFFIX: _____

TITLE: _____

DO NOT SEND CASH

*Submit the application, the \$200 application fee for EACH license type and any applicable Self-Insurance Fund premiums to the Louisiana Department of Agriculture & Forestry by April 30th to the address listed above.

*PLEASE make checks payable to the Louisiana Department of Agriculture & Forestry. If using a commercial bond, certificate of deposit, cash bond, or ILC, only the license application fee is due.

*Any applications received after April 30th will subject the applicant to a late fee of \$50 per business day.

LACC LICENSE FEE 0118 1605 1356

OFFICE USE

Transmittal #

Check #

Date

Amt. \$

I. SECURITY (grain dealers, warehouses and cotton merchants)

A. Each facility must use a form of security.

B. Please check the type of security the licensed facility will be using.

- ☐ Original Bond (LACC bond form enclosed)
- ☐ Continuation of Bond (LACC bond form enclosed)
- ☐ Self-Insurance Fund (application enclosed)
- ☐ Certificate of Deposit
- ☐ Irrevocable Letter of Credit

C. In place of securing a bond, the licensee may choose to participate in the Self-Insurance Fund (SIF). Grain dealers and cotton merchants may pay a \$500 premium for \$50,000 coverage in the Self-Insurance Fund. SIF premiums for warehouses are based upon capacity. (See attached sheet for highlighted SIF premium.)

II. ORGANIZATION (grain dealers, warehouses, and cotton merchants)

Below are:

Officers of a Corporation

Members of board of directors

Partnership members

Other

NAME	TELEPHONE	TITLE AND INTEREST

If a sole proprietorship, please list the name of the owner: _____

III. STATUS OF FACILITY (grain dealers, warehouses, and cotton merchants)

- ☐ Owned by applicant
- ☐ Leased by applicant
- ☐ Rented by applicant
- ☐ Other: _____

IV. LOCATIONS (grain dealers, warehouses, and cotton merchants)

A. How many grain dealer locations does the licensee have in Louisiana? _____

B. How many state warehouse locations does the licensee have in Louisiana? _____

C. How many cotton merchant locations does the licensee have in Louisiana? _____

D. How many grain dealer, state warehouse & cotton merchant locations outside of Louisiana? _____

E. Please list the physical addresses for ALL locations to be covered under license. (Use a separate sheet for additional locations.)

Use of facility: ☐ warehouse ☐ grain dealer ☐ both warehouse & grain dealer ☐ cotton merchant

Location #1 Physical Address: _____

Manager's Name: _____

Commodity: _____

Capacity: _____

Use of facility: ☐ warehouse ☐ grain dealer ☐ both warehouse & grain dealer ☐ cotton merchant

Location #2 Physical Address: _____

Manager's Name: _____

Commodity: _____

Capacity: _____

Use of facility: ☐ warehouse ☐ grain dealer ☐ both warehouse & grain dealer ☐ cotton merchant

Location #3 Physical Address: _____

Manager's Name: _____

Commodity: _____

Capacity: _____

Use of facility: ☐ warehouse ☐ grain dealer ☐ both warehouse & grain dealer ☐ cotton merchant

Location #4 Physical Address: _____

Manager's Name: _____

Commodity: _____

Capacity: _____

V. IDENTITY PRESERVATION (warehouses only)

Does the licensee identity preserve commodities?

☐ Yes ☐ No

VI. PROVISIONAL STOCK INSURANCE (grain dealers and warehouses only)

- A. Applicant must include a current certificate of provisional stock insurance stating the period covered and amount of stock insurance coverage which must be maintained at all times. The insurance must provide protection against fire and other hazards for all agricultural commodities stored. The policy must be written for a period of one year and provide 30 days written notice to the Commission prior to cancellation.

Insurance Carrier Name: _____

Period covered: _____ Amount of coverage: _____

- B. ☐ This grain dealer does not handle stock and therefore does not carry stock insurance.

VII. AGGREGATE PAID TO PRODUCERS (grain dealers and cotton merchants only)

What was the total dollar amount paid to Louisiana producers during the most recent fiscal year? \$ _____

VIII. CURRENT FINANCIAL STATEMENT (grain dealers, warehouses, and cotton merchants)

- A. Current financial statements must be in the form of an Audit, Compilation, or Review which contains a Cover Letter, Balance Sheet, Statements of Income, Retained Earnings, and Statement of Cash Flows from a qualified accountant who is not a full time employee of the applicant. After initial application, all financial statements must be filed within ninety days after the close of the applicant's fiscal year.

☐ Current Financial Statements are enclosed.

☐ Current Financial Statements are NOT enclosed. Please use previously submitted financial statements which are still current.

- B. Applicants fiscal year is _____ to _____
Month Month

- C. A Certificate of Chief Executive Officer (form enclosed) verifying the accuracy of the financial statement must accompany financial statements. If the certificate of Chief Executive Officer is executed by a representative other than the owner or president, a Resolution of the Board of Directors (form enclosed) authorizing such representative to execute the Certificate must be returned.

☐ Certificate of Chief Executive Officer form IS enclosed.

☐ Certificate of Chief Executive Officer form is NOT enclosed.

☐ Resolution of the Board of Directors form IS enclosed.

☐ Resolution of the Board of Directors form is NOT enclosed.

IX. SIGNATURE CARDS (warehouses only)

Three signature cards must be completed by each person listed as an authorized agent and persons authorized to sign warehouse receipts, other than the owner and President.

☐ Signature cards are enclosed. ☐ Signature cards are **NOT** enclosed. ☐ Applicant will be using electronic warehouse receipts.

X. SCHEDULE OF CHARGES OR TARIFFS (warehouses only)

Warehouses must file a current schedule of its charges or tariffs. The schedule of charges and tariffs must be completed in full, including the dates the rates are effective. These rates may be changed **ONLY** after 30 day notice approval by the Louisiana Agricultural Commodities Commission Director. When there is a change in the charges or tariffs, a new schedule must be filed with the Commission **PRIOR** to implementation. Each schedule shall be posted conspicuously in each location covered by the warehouse license.

☐ Schedule of Charges or Tariffs **ARE** enclosed. ☐ Schedule of Charges or Tariffs **NOT** enclosed.

XI. SCALE TICKET (warehouses only)

A copy of a scale ticket or a voided ticket must be placed on file. Applicants who do not use a scale ticket must certify to that effect. Please see LA R.S. 3:3415 for required contents of a scale ticket.

☐ Scale Ticket **IS** enclosed.
☐ Scale Ticket **NOT** enclosed.

XII. AGENCY AGREEMENT (cotton merchants only)

For all agents contracting or buying cotton for the company licensed, each agent must enter into an Agency Agreement with the licensed company and carry proof of that agreement when purchasing or contracting to purchase cotton (form enclosed). The **ORIGINAL** Agency Agreement must be on file with the Department of Agriculture and Forestry. If an Agency Agreement is canceled for any reason, the licensed company must immediately notify this office in writing.

☐ Executed Agency Agreement **IS** enclosed. ☐ Executed Agency Agreement **NOT** enclosed.

XIII. LIST ALL GRAIN GRADERS AND SAMPLERS (grain dealers only)

1. Name of grader: _____
Type of commodity: _____
License issued by: _____

2. Name of grader: _____
Type of commodity: _____
License issued by: _____

3. Name of grader: _____
Type of commodity: _____
License issued by: _____